

Meeting Minutes of the Subcommittee on Disaster Reduction Earth Observation Working Group

August 1, 2006, NASA Headquarters, Washington, DC Room MIC 5B

Earth Observations Working Group Chairs

Steve Ambrose (NASA), Co-Chair

Tim Batista (NOAA), Co-Chair

Bruce Quirk (USGS), Co-Chair

Attendees

Jim McGuire (NASA)

Brenda Jones (USGS)

Nell Codner (NOAA)

James Quick (USGS)

Nate Smith (FEMA)

Barry Reff (USGS)

Greg Susanke (EPA)

I. Call to Order

II. Summary of Discussion

The primary topic of this meeting was the International Charter. Brenda Jones from the USGS EROS Data Center presented an overview of the International Charter for Space and Major Disasters, and presented a plan to recruit project managers from Federal agencies to be responsible for preparing image collection. For better clarification of the duties of a Program Manager, the "International Charter Project Manager Procedures" document is attached. The goal of the USGS is to obtain a number of assigned project managers and offer training to them at the next International Charter meeting to be held at Sioux Falls the week of October 9, 2006. A project manager should not be committed to a disaster response for more than two weeks. No funding is provided to participating agencies wishing to offer project manager volunteers.

VI. Future Meetings

The EOWG tries to meet on the first or second Thursday of every month, normally a week before the SDR meeting.

VII. Agenda Items and Other Communications with the Subcommittee

Please send proposed agenda items and any other items intended for distribution to the full EOWG working group to Steve Ambrose (sambrose@nasa.gov).

VIII. Contact Information EOWG Leadership

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Tim Battista, Co-Chair, 301-713-3028 x171, tim.battista@noaa.gov

Bruce Quirk, Co-Chair, (605) 594-6126, quirk@usgs.gov

IV. Summary of August Actions

Action	Lead	By When
Letter to Community on International Charter Project Manager request	Bruce Quirk	ASAP
Coordinate EOWG 4 pager white paper	Tim Batista	ASAP

